| **266 NAHAL ZOFIT ST.. PO.B. 666, Moshav Eshta’ol, M: +972 (52) 952-1555 yara@yarathecoach.com** | | | |
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| **Y A R A BEN-CHAIM** | | | |
| Professional History | **Leadership and Business Coach** 2004-2012 L.A., CA/Dallas, TX, USA /ISRAEL Business coach at MATI (The Israeli Small Business Administration).  Coaches’ training course leader at Anagrama, Israel  Coached senior executives for public appearances, media, and self expression.  Led group building activities for senior management to motivate sales.  Was the speaker and host for private and community events for multicultural audiences.  Published essays and presentations in local media & the WWW and interviews for electronic media. **Community Activist**  2004-2010 L.A., CA/Dallas, TX, USA Introduced young Jewish-Americans to Jewish and Israeli culture.  Arranged public events for the CJCC  Volunteered for ‘Café Israel’, a joint project of the CJCC and Jewish Federation for Israeli-American community collaboration.  Hosted Fund Raising events for Jewish Israeli-American women to support humanitarian causes.  Published essays and opinions in favor of the Jewish-Israeli cause in local media. **TV Content Researcher** 2002-2004 Tel-Aviv, Israel Researched, background checked and validated information for the Israeli Channel 10 news show (TV), focusing on political, military and the Israeli-Palestinian conflict.  Researched and prepared guests and hosts for interviews for the YES (Cable TV) news magazine.  Edited the playlist for Israel Channel 10, aligning requirements from advertisers, content providers and government ordinance using proprietary software. **Veterinary Clinic Assistant** 2000-2002 Tel-Aviv, Israel Provided companionate and efficient support for the Dr. (student job). **Prime Minister’s Secretary** 1999-2000 Jerusalem, Israel Coordinated PM’s office issues with government, foreign and media.  Represented the PM’s office for national and international audiences.  Authored and dispatched announcements to the media, representing the office’s agenda.  Prioritized, assigned and followed-up on citizens’ queries and concerns. | | |
| Skills | * Social networking & online research.   Positive and constructive leader.  Ability to deliver on-time under pressure.  Proficient in MS-Office Suite & WWW CMS | * Superb interpersonal skills.   Self driven, committed and dedicated.  Fluent in both English and Hebrew, written and oral. | |
| Army Service | 2 Years in IDF as recruits’ commander & base’s female soldiers’ commander. | | |
| Education | Intl’ Leadership Program Graduate | Coaches’ Training Inst. CA, USA | 2010 |
|  | Intl’ Certified Life & Business Coach | Intl’ Coaching Federation. CA, USA | 2007 |
|  | B.A. in Social & State Science | Israel’s Open University Israel | 2003 |
|  | Journalist Diploma | Israel’s “Koteret” College Israel | 2003 |
| References | References are available upon request. | | |